



Telugu Association of North America, Inc. (TANA)

(A501(C) (3) Non-Profit, National Organization)

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TANA IIP, Chair: M.V.L. Prasad, 628 Deforest Road, Coppell, TX 75019



TANA International Internship Program For Youth (2011) (A Unique Program for Youth by TANA)

February 14, 2011

PROGRAM GUIDELINES

1. Charter:

To promote Telugu culture and bonds to Andhra Pradesh among younger generation of Americans of Telugu origin. This program will provide the Candidates the direct experience of living and working conditions during their internship period in Hyderabad, Andhra Pradesh, India.

This program will be called “[TANA International Internship Program \(TANA_IIP\)](#)” and the graduates will be called “[TANA_IIP Scholars](#)”. This program will be conducted every two years beginning from year 2007.

2. Main Elements of the Program:

2.1. Broad Guidelines of Conduct of TANA_IIP Scholar Program

2.1.1. General

2.1.1.1. This program selects about 10 candidates (should be residents of any of 12 regions of TANA) for the TANA_IIP Scholar program and bears all their program related expenses in India for a rich and enduring six week (mid June to end July) long trip to Hyderabad, AP.

2.1.1.2. Upon graduation from the internship, they will be awarded “TANA IIP Scholar” status with due honors and requirements to maintain the status of the award.

2.1.1.3. All candidates will bear their own visa and round-trip travel costs from their respective cities to Hyderabad, India.

2.1.1.4. The candidates should be 18 years (majors) of age by May 1, 2011.

2.1.1.5. The Candidates must have innate qualities to become brand ambassadors of Telugu culture and heritage and should withhold the “TANA IIP Scholar” status once awarded.

2.1.1.6. The Candidates should have a Telugu lineage (either parent is sufficient).

2.1.1.7. This program is a structured and supervised by TANA_IIP team and managed in Hyderabad by Vegesna Foundation (VF) (www.vegesnafoundation.org), a well-known charitable organization specializing serving differently-abled children.

- Vegesna Foundation has done an excellent job of hosting, facilitating and coordinating the first & second batches (2007, 2009) of TANA_IIP graduates. Selected candidates must abide by the rules and regulations of TANA_IIP Scholars Program.
- 2.1.1.8. Selected candidates will undergo a 6 week-long (mid June to end July) internship program in their chosen field such as Information Technology, Bio-technology, Pharmatechnology, Fine Arts (Music, Dance), Various Industries, Management, Hospitality, Social Service, Engineering, Medicine, Law, Media etc. During this training they will work with the industry leaders at CARE Hospital, HiTec City, Dr. Reddy's Labs, leading Legal firms etc. based on candidate's choice as well as availability of openings with host-company.
 - 2.1.1.9. Candidates will be housed in secure dormitory type gender-specific accommodations (with separate facilities for women and air-conditioned rooms) and transportation will be provided from dorm to point of work. Efforts will be made to ensure internet/wireless connectivity in respective accommodations.
 - 2.1.1.10. On selected weekends, Vegesna Foundation (on behalf of TANA) will organize outings to various point of importance such as historical places (Charminar, Golconda Fort), Entertainment (Shopping centers, Ramoji Studios), Interesting places like Assembly Hall, Academic Institutions like Indian School of Business (ISB), Osmania and Central Universities, etc. There will be visits to experience typical village and small town life also. This will provide an all round experience and knowledge to participants. Participation in these outings is mandatory.
 - 2.1.1.11. Candidates will be free to make their own plans during other days as well as other free evenings. TANA will not be responsible for their expenditures at these times. Candidates are encouraged to make their own assessment of local expenses and prepare accordingly.
 - 2.1.1.12. All Candidates have to follow the instructions of the TANA local representative/House warden regarding conduct, upkeep and timings for entry/exit from dormitory. This is just to ensure the safety and security of all candidates as they may not be fully conversant with the local situation.
 - 2.1.1.13. Participants must uphold the law of the land both in both countries.
 - 2.1.1.14. Immediately following 12 months to the trip, they should actively perform the role of Brand Ambassador. They should share the knowledge and values they gained during this trip via their local TANA Regional Representatives.

2.1.2. TANA_IIP Committee (2009- 2011)

- 2.1.2.1. **Chairman** - MVL Prasad, (469) 569 7829 (Mobile)
mvlprasad@gmail.com
- 2.1.2.2. **Co-Chairman** – Prasad Thotakura, (817) 300 4747 (Mobile)
prasadthotakura@gmail.com
- 2.1.2.3. Chinmayi Ghatrazu - Chair, Youth Committee
- 2.1.2.4. Jayaram Komati - President
- 2.1.2.5. Mohan Nannapaneni – Secretary

2.1.3. Eligibility Criteria

- 2.1.3.1. This program includes all undergraduate students who are either already in the 4-year college program or will be entering after August 2011. This will also include those that will be graduating in August 2011 from final year of college.
- 2.1.3.2. The Candidates should be 18 years (majors) of age by May 1, 2011. Those who are not yet a major may apply with a letter from parents indemnifying TANA from any responsibility.
- 2.1.3.3. Ideally at least one of the parents be of Telugu lineage
- 2.1.3.4. Residing in one of eight TANA Regions
- 2.1.3.5. Should demonstrate knowledge, interest and passion in things of Telugu culture, and heritage
- 2.1.3.6. Candidates should demonstrate their willingness to endure the trip in full and be endorsed by parent(s).

2.1.4. Time Line of Events (2011)

- 2.1.4.1. January 15th – March 31st Public Announcement
- 2.1.4.2. Fri, April 15th **Last date to receive duly filled applications**
- 2.1.4.3. Fri, April 30th Final notice to selected candidates with all details (including standby candidates)
- 2.1.4.4. Fri, May 5th Last date for withdrawal
- 2.1.4.5. Mon, May 8th Final list of selected candidates
- 2.1.4.6. Fri, June 18th Welcome reception and Report at Hyderabad (move into dormitory)
- 2.1.4.7. Mon, June 20th **Commencement of Internship**
- 2.1.4.8. Fri, July 29th **End of Internship & Submission of Trip reports**
- 2.1.4.9. Sat, July 30th **Graduation Ceremonies by Chief Minister followed by Party**
- 2.1.4.10. Mon, August 1st Clear out of dormitory & farewell

2.1.5. Financial Commitments

- 2.1.5.1. All selected candidates should send a check for \$150 to confirm their guaranteed participation before May 8th. This will be refunded to the candidate on the first day of commencement of

Internship. Those selected candidates who cancel will forfeit the \$150 and it will be added to the corpus fund for TANA IIP program as a donation and acknowledged. This is instituted to discourage selected candidates to cancel at the last moment thus denying opportunity to other eligible candidates.

- 2.1.5.2. Candidates will bear their own round-trip travel costs from their respective cities to Hyderabad, India as well as get their own US passport and visitor visa to India. TANA will not be responsible.
- 2.1.5.3. Most of US/Canada based insurance company policies are valid. All candidates are strongly recommended to verify this and do the needful for their insurance coverage while in India. TANA will not be responsible for any medical insurance related expenses.
- 2.1.5.4. The TANA_IIP Program will cover all the food, lodging and transportation costs during the work days and on any other organized outings. Any expenses outside of this will be borne by the candidates themselves.
- 2.1.5.5. Candidates will be free to make their own plans during other days as well as other free evenings. TANA will not be responsible for their expenditures at these times. Candidates are encouraged to make their own assessment of local expenses and prepare accordingly.

2.1.6. Candidate Selection Criteria

- 2.1.6.1. TANA_IIP Committee is the final authority on selection and finalization of candidates.
- 2.1.6.2. The weightages will be: 40% for extra-curricular activities; 40% for academic achievements, 10% for personality traits, and 10% for essay.
- 2.1.6.3. Regional Representatives have to make enquiries regarding the personal traits of candidates to ascertain good character, honesty, and integrity aspects fitting the TANA_IIP Brand Ambassador status.

2.1.7. Documents

- 2.1.7.1. All candidates have to have current passports with valid Indian Visas. This is a must and is one of the criteria for final selection. International driving license is optional but TANA strongly discourages candidates from driving in India.
- 2.1.7.2. All candidates (and their parents) have to file written legal consent, disclaimer, indemnification and other documents as part of the application process.
- 2.1.7.3. All candidates will provide their full itineraries, list of emergency contacts in US and India (address, email, phone numbers etc.), any medical issues/medications etc. along with application form positively.

2.1.7.4. Most of US/Canada based insurance company policies are valid. All candidates are strongly recommended to verify this and do the needful for their insurance coverage while in India. TANA will not be responsible for any medical insurance related expenses.

2.2. Some of the areas of focus during Trip besides internship

- 2.2.1. Historical, pilgrim and geographically important places
- 2.2.2. Rural life
- 2.2.3. Business & Technology areas, Science & Medicine
- 2.2.4. Universities and other seats of Higher learning
- 2.2.5. Government and Political Awareness
- 2.2.6. Handicrafts & rural arts/cultural festivals
- 2.2.7. Arts, Movie & Drama
- 2.2.8. News, Media, TV & Journalism
- 2.2.9. Community Service, NGO Organizations

2.3. Local Coordination in Andhra Pradesh

2.3.1. This program is a structured and supervised by TANA_IIP team and managed in Hyderabad by Vegesna Foundation (VF) (www.vegesnafoundation.org), a well-known charitable organization specializing serving differently-abled children. Vegesna Foundation has done an excellent job of hosting, facilitating and coordinating the first two batches of TANA_IIP graduates in 2007 & 2009. Selected candidates must abide by the rules and regulations of TANA_IIP Scholars Program.

2.3.2. Logistics (Food, Boarding, Travel and Incidentals)

- 2.3.2.1. TANA_IIP provides transportation, lodging and food to all selected TANA_IIP candidates during the length of internship.
- 2.3.2.2. All candidates will stay together through out the length of the trip. Under no circumstances will there be a deviation from this policy. Based on parental consent, the candidates may break off after the end of trip.
- 2.3.2.3. All candidates and their parents/local guardians should understand that this is a serious internship training program and any family/personal outings should take place outside the 6-week internship program. This rule will be strictly enforced.
- 2.3.2.4. All candidates should report to Welcome & Reception meeting on June 18th. 2011 (Fri) 10 AM with their luggage. (Exact location will be informed later) They will be assigned their accommodations, work assignments and transportation details besides food arrangements.
- 2.3.2.5. Rooming arrangements will be gender-specific and all necessary precautions and arrangements will be made to ensure that all candidates are well protected during their stay in organized accommodations. In this regard, the Warden of accommodations will control the incoming/ outgoing issues of all candidates. All

candidates are expected to comply with them for their own safety. Any candidate found to violate the accepted norms of behavior will be given a warning first and will be summarily removed from program at the second occurrence.

2.3.2.6. Shared transportation will be provided between accommodations and work spots.

2.3.2.7. The TANA_IIP Program will cover all the food, lodging and transportation costs during the work days and on any other organized outings. Any expenses outside of this will be borne by the candidates themselves.

2.3.2.8. The TANA IIP Program Chair has the final say on any grievances, adjudication of deviations from the rules etc.

2.4. Post-trip Harvesting of Knowledge/Experience

2.4.1. Every scholar will keep a Trip journal, and will write an elaborate trip report on their unique experiences, suggestions for future trips including what is good and what is not etc.

2.4.2. Every scholar will keep in touch with fellow scholars and TANA_IIP organizers to foster the spirit of TANA_IIP.

Hope this will help you in preparing well for the TANA_IIP Program. We look forward to getting your application forms by April 15th, 2011.

Regards,



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TANA International Internship Program 2011 - Guidelines