



TANA FOUNDATION

PROJECT SPONSORSHIP FORM



Autonomous body of Telugu Association of North America

A 501(c)(3) not-for-profit organization, TAX ID 36-3060732

5163, Vincennes Ct, Bloomfield Hills, MI 48302

Project :

Date Received :

Approved :

Read instructions carefully before you complete this form, Make checks payable to TANA Foundation

1. Sponsor/s:

SS#(Tax ID):

Name/s:

Phone:

Address:

City:

State:

Zip:

Email:

2. Beneficiary Organization:

Is it Registered: **Yes** **No**

Is it non-profit: **Yes** **No**

Coordinator's Name:

Address:

3. Project Description:

4. Community benefits from the proposed project/s:

5. Project Expense: \$

Beneficiary Contribution:\$

Sponsor's Contribution: \$

6. Of the total money donated by me, I understand that 2.5% will be utilized towards the charitable projects initiated by Tana Foundation.

7. As a sponsoring donor of funds, do you have any or intend to exercise any control or influence on the recipient organization and its implementation of the proposed community projects? **Yes** **No**

8. What proposal do you have to ensure TANA Foundation that the proposed project will be completed as planned by the recipient organization? Include any of your prior experience with the organization in carrying out other special programs, if any.

9. As a sponsor who is familiar with the recipient organization and its members, can you assure TANA Foundation that the beneficiary organization will submit quarterly progress report and financial report and the final report within three months of the completion of the project? **Yes** **No**

10% of the funds will be retained by TANA Foundation until receiving a detailed report on how the funds have been utilized by the beneficiary organization. Once a satisfactory report is received the balance of funds will be released.

10. Upon completion of this project, are you and the beneficiary organization willing to acknowledge the Tana Foundation permanently on a plaque or in another suitable way for its help with the completion of the project? **Yes** **No**

11. I/We am/are convinced that the beneficiary organization has the ability, experience and total commitment for the success of the project. I/We hereby declare that I/We have no personal benefit from this project. I/We are confident that the funds being contributed by me/us will be utilized for the stipulated use by the recipient org. I/We understand that I/We am/are responsible for submitting to the TANA Foundation the quarterly reports of work in the progress including photographs and of spending of funds. I/We understand that the tax-deductibility of my/our contributions may be in jeopardy if the funds are used for purposes other than the stipulated use by the recipient.

12. Unless otherwise specifically approved by the Foundation Board, total sponsor's contribution towards a project shall not exceed \$50000. Contributions exceeding \$50000 may be approved by the Trustees, only after reviewing the progress reports.

Sponsor's Signature:

Date:

Sponsor's Signature:

Date: